



Colorado Office of Film, Television and Media Education Grant Application

Anticipated Semester/Year Student Production Will Occur:

Contact Information

Contact:

Educational Institute:

Position:

Department:

Email:

Phone Number:

Partner Organization, if applicable:

Please specify the amount being requested: \$

*Grants can be requested at a maximum of \$5,000.

Student Production

Question 1: Please choose the type of production:

- Documentary Feature
- Documentary Short
- Feature Film
- Narrative Short
- Other

Individuals Benefiting

Question 1: Student Population Benefited by Class Rank. Please provide the approximate number of students in each class level who will be actively involved in this production:

- ___ Number of Freshman
- ___ Number of Sophomore's
- ___ Number of Junior's
- ___ Number of Senior's

Question 2: Please provide a brief description of the proposed production?

Question 3: How many students overall will be involved in pre / pro / post of this project?

Question 4: Are you interested in partnering with public broadcasting?

Question 5: Please describe the departments focus or emphasis on film: I.e. Multimedia Studies, Video Production, Communication, Theory, and Journalism:

Production Expenses

Question 1: Based on the grant amount requested, please submit approximate budget for this student production. Costs can include and are not limited to location fees, equipment rentals, stock images, music licensing, working meals, festival applications and professional services.

Narrative Questions

Question 1: What will this grant bring to the State College / University's department?

Question 2: What are the hopes students will gain from this hands on learning experience?

Question 3: Please provide a timeline of the student production; including Pre / Pro / Post:

Grant applications will be reviewed internally and the desired amount will be determined base off the Commissioners discretion of the provided information. If you have any questions please contact **Taylor Tschida** at taylor.tschida@state.co.us or (303) 892-3840.

Letter Writing

Sample Letter to a Legislator

Governor/Senator/Representative
Colorado State Capitol
State Senate/House of Representatives
Denver, CO 80202

Dear Governor/Senator/Representative _____:

We are pleased to report that we have received a grant of \$ ____ from the Colorado Office of Film, Television and Media (COFTM). Thank you for your continued support of the agency and this year's appropriation.

Your support will allow us to [*Describe your grant project – Who will it serve? What are the benefits to your community?*].

The COFTM student grant has helped us leverage \$ ____ from (*List the foundations, corporations, local businesses, private individuals, et. al., who have additionally supported your project.*).

We invite you to attend a (*performance/exhibit/opening/class/tour, etc.*) so you can see firsthand what we do and how state support helps make it happen. (*I will contact you within the next few weeks to schedule a time/Invitations will be sent to your office/We hope that you might give some opening remarks, etc.*). In the meantime, we will send you our newsletter and press releases regularly to keep you apprised of events we are promoting in the community.

Sincerely,

Executive Director/Member of the Board